Food Rescue Driver Job Description

JOB TITLE: Second Harvest Food Bank Food Rescue Driver/CDL preferred

JOB SUMMARY:

Second Harvest is seeking an employee with a positive attitude who truly wants to make a difference and wants to be a part of a team.

Food Rescue Drivers are responsible for safely and efficiently picking up donated products from various donors such as, grocery stores, restaurants, farmers, caterers, etc. Donated products are delivered to partner agencies or brought back to Second Harvest Food Bank for distribution. Food Rescue Drivers are required to positively act as an ambassador for Second Harvest Food Bank to maintain and build donor relationships, agency partnerships, and community support.

Starting Pay $16-$18 depending on experience and CDL certification. F Endorsement required, CDL preferred.

Health Insurance Benefits Package: Employee health insurance with minimal employee contribution plus, employer paid dental, vision, short term disability, long term disability, and life insurance. Dependent coverage available for an additional charge.

Other Benefits: Earned Paid Time Off, Simple IRA plan with 3% match.

To apply, please fill out the application on our website https://secondharvestetn.org/career-opportunities/ and attach your resume

About Second Harvest Food Bank of East Tennessee Second Harvest Food Bank of East Tennessee, a member of Feeding America, has worked to compassionately feed the hungry since 1982. In FY20, Second Harvest distributed 21 million pounds of food across 18 East Tennessee counties. Through feeding programs and 630+ nonprofit partners, Second Harvest Food Bank of East Tennessee provides food to more than 134,000 children, adults and seniors each month. For more information, please visit secondharvestetn.org.
JOB RESPONSIBILITIES:

- Represent Second Harvest Food Bank in a professional, positive and efficient manner to increase our distribution abilities, enhance donor relationships and improve partner agency satisfaction.
- Safely and efficiently pick up a wide variety of donated products from grocery stores, restaurants, farmers, caterers, etc. on regular reoccurring routes. Food Rescue Drivers will from time to time be asked to pick up “call in” donations in addition to the regular route.
- Adjust route accordingly to maximize time, meet the needs of our donors and our partner agencies. Specified times will apply.
- Deliver donated goods to partner agencies (churches, shelters, senior housing facilities, schools, etc.) for distribution to the community or bring back to Second Harvest Food Bank for distribution.
- Complete accurate reports for donations received and donations delivered on a daily basis and provide this documentation to designated staff.
- Provide excellent customer service and communication to donors and partner agencies (grocery stores, restaurants, farmers, caterers, schools, churches, senior centers, etc.) including a timely response to phone calls and emails.
- Maintain a clean truck (cab of truck and food storage box) and any other equipment (pallet jacks, hand trucks/dollies, etc.)
- Perform vehicle pre-trip inspections every morning for vehicle maintenance and safety. Complete required logs/reports pertaining to vehicles and route/delivery information.
- Perform post-trip inspections for vehicle maintenance and safety. Complete required logs/reports pertaining to vehicles.
- Must be able to drive a box truck ranging from 12 feet to 26 feet long, legally, respectively, and carefully. You will be representing Second Harvest Food Bank of East Tennessee.
- Must follow maintenance schedules for vehicles and notify the Food Rescue Manager of issues with vehicles.
- Follow DOT regulations and safety standards
- Performs other duties assigned by Food Rescue Manager

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REQUIREMENTS:

• Maintain an attitude of positivity and respect as a representative of Second Harvest to; food bank staff, donors, partner agency personnel, clients and any other community members.
• Possess current and valid Tennessee driver license with a for-hire (F) endorsement and a clean driving record. CDL Class A preferred.
• Ability to operate commercial delivery vehicles in a variety of weather and traffic conditions.
• Must pass a background check
• Must pass a drug screening
• Must have the ability to manage time efficiently and work independently with minimum supervision using independent judgment for decision making.
• Must be able to effectively communicate and interact with people with diverse backgrounds and experiences.
• Must be able to deal with difficult people.
• Must be able to work as a team.
• Read, understand and follow the GMP handbook and pass a ServSafe Food Safety training provided by Second Harvest Food Bank.
• Must have clear understanding of and ability to articulate the mission of Second Harvest Food Bank.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to handle, or feel; reach with hands and arms. The employee is required to stand; walk; sit; the employee is required to climb or balance; and stoop, kneel, or crouch. The employee must regularly lift and/or move up to 50 pounds using proper lifting techniques, frequently lift and/or move up to 75 pounds using proper lifting techniques, and occasionally lift and/or move up to 100 pounds using proper lifting techniques. The employee must be able to bend, squat, and reach overhead repeatedly. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The employee must also be able to work in varying weather conditions and temperatures.

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PREFERRED QUALIFICATIONS:

High School Diploma or GED
1 to 3 years of customer service experience
Excellent interpersonal communication skills
Truck driving experience
Food safety knowledge

TIME COMMITMENT: The Food Rescue Driver position is 40 hours per week with some overtime required, 7:30 a.m. to 4:30 p.m. or until the daily route is complete. Tuesday-Saturday. Schedule will be determined weekly.

Note: Second Harvest Food Bank staff may be required to work special events which may be on weekdays, weeknights, weekends or regularly scheduled “off days”.

In the event of an emergency, such as a pandemic, Second Harvest is considered an essential employer and this position will be required to continue to report to work.

______________________________________________________________________________
Employee Signature                                      Date
______________________________________________________________________________
Supervisor Signature                                    Date

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